

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1979
December 13, 2022**

OFFICIAL MINUTES

Members Present: William Murphy, Debra Golley, Shana Chudy, Erin Cornelius, Kristen Pearl, Robert Van Wicklin

Members Absent: Karl Northrup

Staff Present: Robert Miller, Melissa Sawicki, Katie Mendell, Erich Ploetz

Staff Absent: Aimee Kilby

Others Present: None

Call to order of meeting
President Murphy called the regular meeting of December 13, 2022, of the Ellicottville Central School Board of Education to order at 6:05 p.m. The Pledge to the Flag of the United States of America was recited.

Roll Call
Karl Northrup, Aimee Kilby – absent

Changes, Additions and Deletions to the Agenda
None

Approve Agenda
Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the December 13, 2022, Board of Education Meeting.

**Yes – 6
No – 0
Carried**

Public Comment
None

Presentations & Reports
None

Communications, Commendations
None

Informational Items
None

Superintendent’s Report – Robert Miller

1. Many reports have been completed for this year. The list continues to grow.
2. Football lighting project – moving along nicely. Had a meeting today. Need SED approval as the project is over \$10,000. The goal is to have the lights up before next football season.
3. Required drills have been completed (to the ½ way point of the school year).

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Principals Reports:

Erich Ploetz: MS/HS Principal

1. Curriculum Update – Representatives from the NYS Comptroller’s Office visited ECS on Tuesday, December 6, 2022 to visit Cathie Nason’s Personal Finance Class. All-District Choral Concert was a tremendous success. Many thanks to Mrs. Wendy Burch and Mrs. Donna Warner (accompanist).
2. Extracurriculars – CA BOCES Scholastic Challenge, Junior Team (Jackson Kruszynski, Jaxson LaCroix and Chris Edwards) attended with advisor Ann Chamberlain. They won the Junior Level Championship. Successful Senior Citizen’s Holiday Luncheon. Many thanks to Vicky Williams and food service crew, Melissa Reedy and Student Council, the custodial crew and the music department. Over 50 people attended.
3. Athletics – thank you to fall coaches and student athletes for attending athletic banquet, in addition to sports boosters for supporting our athletes and providing t-shirts and refreshments.
4. Winter Celebration on December 22nd – Plans are underway to bring groups of students together for recreational activities for the last hour on Thursday, December 22nd, including some snow for outdoor activities. Pictures and updates will be provided.

Katie Mendell – Elementary Principal/Director of Curriculum

1. Climate & Culture: ECS Chorus Concert, great turn out. Pilot planning for “Student Leadership Academy with 5th grade students. Planning for Holiday Assembly: focused on building connection and community among staff and students. Lunch buddies has been successful and continues to grow – has evolved into HS science classes teaching labs to our 3rd and 1st grade students. Bee True to You Assembly hosted 12/8 & 12/9 (ECS, ALCS, Olean, CLV attended) included message on empowering students to be confident and addressed bullying and online bullying.
2. Curriculum and Instruction: Tech integrator (CA BOCES) to join all Elementary classes monthly. Hosted two curriculum coordinators for individual/group work that will continue monthly “office hours.” Visit to Randolph STEM curriculum & resources (Woz Ed). Work in Progress – Curriculum “Quick shares” – to encourage collegial conversations around best practice in 21st Century Education. Working on curriculum newsletter using collaborative leadership model to: Goal: to fill the gap between ongoing professional learning and action planning and collaboration with colleagues in district.
3. Professional Development: CA BOCES Coordinator Anne Mitchell has supported our district to continue with grade level teams and individuals using the “Action Planning Template”; informed by analyzing 2022 NYS Test data and “Heat Maps” shared with us by outlining trends in “power standards”. Learning Resources “Office Hours” monthly – Alex Freer. March PD Day – starting to lead targeted sessions based on the requests of teachers through ongoing professional learning in district.
4. Parent & Family Engagement: PTO hosted Family Fun Night/Santa’s Workshop – very well attended. Upcoming collaborative art project for the holiday. Crisis intervention for families.
5. Upcoming Events: Concluding Veteran’s Day/Active Military Supply Drive. Reading Celebration February 3, 2023.

Consent Items:

Moved by Chudy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of November 15, 2022
- b. Acknowledgement of the November 22, 2022 & December 6, 2022 Claims Auditor Reports

**Yes – 6
No – 0
Carried**

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Committee Reports:

- a. **Technology** – Armstrong Internet is in the area and reports are it is very good. Collecting back hot spots (because of cost). Many student’s households can now access the internet. In June the connectivity report is due. We will collect info from student households and submit. Talked about replacing Lady Bug projectors. Looking at IPA’s to replace clear touch screens. Next capital project more electrical plugs are needed in the elementary end of the building. Woz Ed – Katie Mendell and a few teachers went to Randolph to look at their STEM program. The nice part is we purchase the kits and then they are ours.

- b. **PDP** (Professional Development Plan) – CTLE has been approved. Differentiated Instruction Training. Pathways to Graduation. TRLE (Teaching Remote). March Staff Development Day (March 14, 2022).

Discussion Items:

None

Old Business:

None

New Business:

Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the transfer (not to exceed) \$7,858,584.00 from the Tax Collector’s account to the General Savings account.

**Yes – 6
No – 0
Carried**

Moved by Cornelius, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the CAP (Corrective Action Plan) Letter for the 2021-2022 Student Activities Audit.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Family Medical Leave (FMLA) request from Lisa Pawlowski from tentatively 3/27/23 to 6/23/23 for 12 weeks, including paid maternity leave as per ETA CBA.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Family Medical Leave (FMLA) request from Shawn Croker from tentatively 11/8/22 to 2/1/2023 for 12 weeks.

**Yes – 6
No – 0
Carried**

Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jason Marsh and Chris Keenan as scorekeepers for girl’s and boys’ basketball for the 2022-2023 school year.

**Yes – 6
No – 0
Carried**

Moved by Cornelius, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of paid intermittent Family Medical Leave (FMLA) request for Caitlin Keller from 12/1/2022 to 3/16/2023.

**Yes – 6
No – 0
Carried**

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Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Persephone Hudzinski to the substitute teacher list (non-certified) at a rate of \$105 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Policy
None

CSE/CPSE Recommendations

Moved by Chudy, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500276, 900500895, 900500810, 900501511, 900501468, 900500822, 900501561, 900501034, 900501369, 900500504, 900500348, 900501140, 900500954, 900500809, 900500080, 900500889, 900500777, 900501178, 900500777, 900501404 at its meeting on December 13, 2022, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations November 10 – December 8, 2022.

**Yes – 6
No – 0
Carried**

Executive Session

Moved by Pearl, seconded by Chudy, to move into Executive Session at 6:58 pm to discuss:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- collective bargaining pursuant to Article 14 of the Civil Service Law.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Cornelius, to come out of Executive Session at 7:23 pm and return to the regular meeting.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Golley, seconded by Van Wicklin, to adjourn the regular meeting of December 13, 2022, at 7:24 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk